## Call for Papers Journal of Applied Languages National Taichung University of Science and Technology

- 1. Calling for papers on original scholarly research and practical applications, and reports on professional investigations.
- 2. Requirements:
  - (1) Authored by college teachers, scholars, and graduates' students co-authoring with advisors.
  - (2) Translated manuscripts are not accepted.
  - (3) Once accepted by Journal of Applied Languages (the Journal), the manuscript will not be published elsewhere. Once it is found submitted to other publications, the Journal will issue a note of the act of misconduct publicly.
  - (4) The manuscript previously rejected by the Journal and without any revision will not be under review.
  - (5) The manuscript is not submitted to the Journal and elsewhere simultaneously. Once simultaneous submission is found, the Journal will reject the manuscript or issue a note of the act of misconduct publicly.
  - (6) The manuscript already published elsewhere is not submitted to the Journal. Once it is found already published in other publications, the Journal will reject the manuscript or issue a note of the act of misconduct publicly.
  - (7) The manuscript is checked by an originality check software. If the originality report shows that 30% or more of the manuscript is similar to publications elsewhere, the manuscript will be rejected
  - (8) The originality report of the manuscript by Turnitin should be provided upon submission to the Journal.
  - (9) Only one submission by one author for one issue. No serializations.
  - (10) Submissions in Chinese, English, Japanese, according to latest APA or MLA format. Once accepted, NTCUST reserves the right to use paper contents for non-commercial use.
  - (11) Chinese, Japanese paper word count within 20,000; English paper word count within 10,000. Left to right typesetting for all languages.
  - (12) Papers reviewed on receipt. Submission deadline: July 31st.
- 3. Annual publication in October.
- 4. Chinese, English papers with titles, abstracts, keywords in both Chinese and English; Japanese papers with titles, abstracts, keywords in Chinese, Japanese, and English.
- 5. Submission documents:
  - (1) Contributor Basic information sheet.
  - (2) A Word file of the manuscript and a self checklist by email or in a CD-ROM.
  - (3) Copyright License Agreement form.
  - (4) 2,000NT review fee by bill of exchange made to National Taichung University of Science and Technology; NTUST full time faculty review fee covered by College of Applied Languages; fee waived for submissions invited or recommended by editorial committee.
  - (5) Send the documents
    - by Email at colanguage@nutc.edu.tw;
    - or by registered mail to the Editorial Committee of Journal of Applied Languages, National Taichung University of Science and Technology, at the address 129, Sec. 3, Sanmin Rd., North District, Taichung City 404336, Taiwan (R.O.C.)
  - (6) Download forms at http://colanguage.nutc.edu.tw/files/11-1027-2657.php Phone: 04-22196404
- 6. Review
  - (1) by double-blind anonymous reviewers; the editorial committee makes the final decision.
  - (2) If revision is required, one Word file of the revised manuscript should be sent within 1 week to the above email or mail address.

## 7. Format

Horizontal typesetting on A4 paper using Word, no more than 25 pages, including:

- (1) Title: Chinese use 細明體 size 16; English use Times New Roman size 16; capitalize first letter of all content words; Japanese use MS Mincho size 14.
- (2) Author name: English use full name, first name first, surname last. Chinese use 無明體 size 12, English use Times New Roman size 12, Japanese use MS Mincho size 12.
- (3) Professional affiliation: Full spelling with Times New Roman size 8, e.g. English Department, National Taichung University of Science and Technology.
- (4) Email: e.g. 123@nutc.edu.tw, Chinese use 細明體 size 8, English use Times New Roman size 8.
- (5) Abstract: Within 500 words for all languages.
- (6) Keywords: Chinese use 細明體 size 10, English use Times New Roman size 10, Japanese use MS Mincho size 10.
- (7) Subtitle: For abstract, sections, reference, etc. Chinese use 細明體 size 12, English use Times New Roman size 12, Japanese use MS Mincho size 12.
- (8) Main text: Chinese use 細 明 體 size 12, English use Times New Roman size 10, Japanese use MS Mincho size 10.5.
- (9) Line spacing: Single space. Minimum line height size 14.
- (10) Page setup: Top margin 30mm, bottom margin 27mm, left margin 30mm, right margin 20mm.
- (11) Illustration: Legend on bottom, title on top, English terms in Chinese and Japanese papers use lower case unless proper names.
- (12) References & Citations: Chinese are arranged in order of surname brushstrokes, English in alphabets of surname, and Japanese in order of kana.

## 8. Other

- (1) Authors of published papers will receive pdf files of the journal issue and their own papers. No honorarium.
- (2) Authors of accepted papers must submit 1 paper copy and 1 CD soft copy of self-edited version before publication.
- (3) Editorial committee reserves right to non-commercial use of accepted papers for:
  - A. Paper and digital publication,
  - B. Data banking services including re-editing, internet publishing, user downloading, printing, browsing,
  - C. Reauthorization to public libraries and other databanks for use,
  - D. Reformatting according to needs of other databanks.
- (4) Items not covered here to be decided by editorial committee.

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